

EMPLOYEE DISCIPLINARY REPORT

To Personnel Department:

The following warning was issued today and I desire that the warning be made a part of the official record.

<u>Jeffrey Denton</u>	<u>Olds Serv</u>	<u>3/29/00</u>
NAME	DEPARTMENT	DATE OF WARNING

- |  |  |   |
|--|--|---|
| 1. <input type="checkbox"/> UNREPORTED ABSENCE                       | 6. <input type="checkbox"/> FAILURE TO OBEY ORDERS       | 11. <input type="checkbox"/> VIOLATION OF SAFETY RULES            |
| 2. <input type="checkbox"/> TARDINESS                                | 7. <input type="checkbox"/> FIGHTING ON COMPANY PREMISES | 12. <input checked="" type="checkbox"/> DEFECTIVE & IMPROPER WORK |
| 3. <input type="checkbox"/> DRINKING ON DUTY                         | 8. <input type="checkbox"/> LEAVING WITHOUT PERMISSION   | 13. <input type="checkbox"/> CARELESSNESS                         |
| 4. <input type="checkbox"/> REPORTING UNDER THE INFLUENCE OF ALCOHOL | 9. <input type="checkbox"/> HOUSEKEEPING                 | 14. <input type="checkbox"/> DESTRUCTION OF COMPANY PROPERTY      |
| 5. <input type="checkbox"/> INSUBORDINATION                          | 10. <input type="checkbox"/> IMPROPER CONDUCT            |   |

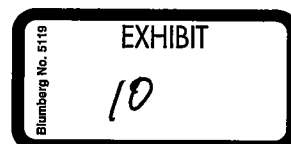
REMARKS

*On Sat 3/25/00 customer came in with rear drum clips from just having his brakes inspected and ask why they were still on the drums when he had paid us to inspect the brakes clean adjusted the rear. I pulled the hard copy from RO# 194074 and Jeffrey had plugged the ticket for cleaning and inspecting the rear brakes which was not done*

\_\_\_\_\_  
Signature of Supervisor

I have read this report ----- Signature of Employee

THE ABOVE OFFENSE OR OFFENSES HAVE BEEN NOTED AND ARE MADE A PART OF THE ABOVE EMPLOYEE'S RECORD AS OF THIS DATE.

\_\_\_\_\_  
Personnel Department\_\_\_\_\_  
Date

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checked  
**DEPTA**

